



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

June 1, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION
FRANKLIN D. ROOSEVELT PARK – UNINCORPORATED
FLORENCE–FIRESTONE COMMUNITY
AMERICANS WITH DISABILITIES ACT IMPROVEMENTS PROJECT
ACCEPT A COMMUNITY DEVELOPMENT BLOCK GRANT-RECOVERY GRANT,
EXECUTE GRANT DOCUMENTS,
AND ESTABLISH CAPITAL PROJECT NO. 87075
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
(FIRST DISTRICT) (4 VOTES)**

SUBJECT

Approval of these actions will authorize the Director of Parks and Recreation to accept the Community Development Block Grant-Recovery Grant and execute grant documents with the Community Development Commission (CDC), establish and approve the capital project, and authorize the Department of Public Works (Public Works) to proceed with design of the Franklin D. Roosevelt Park Americans with Disabilities Act (ADA) Improvements Project located in the unincorporated Florence-Firestone community.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15301 of the State CEQA Guidelines, because the project involves repair, renovation, and minor alterations of existing park facilities with negligible or no expansion of an existing use.

"To Enrich Lives Through Effective And Caring Service"

**Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only**

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

37 JUNE 1, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

2. Delegate authority to the Director of Parks and Recreation, or his designee, as agent of the County of Los Angeles to accept a Community Development Block Grant – Recovery Fund in the amount of \$550,000 to fund the Franklin D. Roosevelt Park Americans with Disabilities Act Improvements Capital Project, \$400,000; Amelia Mayberry Park Wiring for Computers Public Improvement Project, \$100,000; and Amelia Mayberry Park Computers Project, \$50,000; conduct all negotiations, execute and submit all documents including, but not limited to, applications, contracts, agreements, amendments, and payment requests and to comply with all applicable state and federal laws which may be necessary for the completion of the projects.
3. Establish and approve Capital Project No. 87075, and approve the total project budget of \$400,000 for the Franklin D. Roosevelt Park Americans with Disabilities Act Improvements.
4. Approve the appropriation adjustment in the amount of \$400,000 to Capital Project No. 87075, funded by Community Development Commission's Community Development Block Grant-Recovery funds.
5. Authorize the Director of Public Works or her designee to deliver the project using a qualified construction contractor retained through the County's competitive bid process.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will accept a Community Development Block Grant – Recovery Grant (CDBG-R) and execute a grant agreement with CDC for the Franklin D. Roosevelt Park ADA Improvements capital project and two computer lab improvement projects at Amelia Mayberry Park, establish the Franklin D. Roosevelt Park ADA capital project, authorize the Auditor-Controller to process an appropriation adjustment, authorize Public Works to proceed with design of the Franklin D. Roosevelt Park ADA Improvements Project, located at 7600 Graham Avenue, Los Angeles, California 90001.

The CDBG-R grant will fund the Franklin D. Roosevelt Park ADA Improvements capital project and two computer lab improvement projects at Amelia Mayberry Park. The computer lab improvement projects do not meet the definition of capital projects and will be completed by the Department of Parks and Recreation (Department) and the County's Purchasing Agent.

The proposed Franklin D. Roosevelt Park ADA Improvements capital project will consist of upgrades to the parking lots, restrooms, drinking fountains, and accessible paths of travel to park facilities to comply with current ADA requirements.

The design and construction of the Franklin D. Roosevelt ADA project will be administered by Public Works. Design services will be completed using Public Works in-house staff. Construction services will be completed by a qualified construction contractor to be retained through a competitive bid process. Upon completion of the design, Public Works will return to your Board to recommend adoption of the project plans and specifications and authorization to advertise for construction bids.

Sustainable Design Program

In accordance with your Board's Sustainable Design Program, Public Works will incorporate sustainable design features as part of the project to the greatest extent feasible.

Implementation of Strategic Plan Goals

The recommended actions meet the Board approved County Strategic Plan Goals of Operational Effectiveness (Goal 1), by improving the efficiency, quality, and responsiveness of County services to all residents; Children, Family, and Adult Well-Being (Goal 2), by enhancing the ability of families to live in safe, stable, and supportive communities; and Community and Municipal Services (Goal 3), by offering a wide range of services responsive to each community's specific needs.

FISCAL IMPACT/FINANCING

The total estimated project cost for the Franklin D. Roosevelt Park ADA Improvements project is \$400,000, including the preparation of plans and specifications, plan check fees, consultant services, miscellaneous expenditures, construction cost, change order contingency, and County services. The Project Schedule and Budget Summary are included in Attachment A.

The project is funded by a CDBG-R Program grant. This funding is part of the American Recovery and Reinvestment Act (ARRA) of 2009 administered through CDC. Approval of the attached appropriation adjustment will increase the appropriation and revenue in Capital Project No. 87075, Fiscal Year 2009-10 project budget to fully fund the project.

Operating Budget Impact

The Department does not anticipate any one-time, start-up, or ongoing costs resulting from the recommended actions. The project provisions have maintenance requirements that will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to your Board's Civic Art Policy as revised on November 5, 2008, the proposed project is exempt from the Civic Art fee as the project cost is less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from the California Environmental Quality Act (CEQA) according to Sections 15301 (a), (c), and (d) of the State CEQA Guidelines and Classes 1 (c), (d), and (f) of the Environmental Document Reporting Procedures and Guidelines, adopted by your Board on November 17, 1987, because the project involves repair, renovation, and minor alterations of existing park facilities with negligible or no expansion of an existing use.

CONTRACTING PROCESS

Design of the ADA improvements project will be completed by Public Works' in-house staff. Construction of the ADA improvements project will be accomplished using a responsive and responsible contractor with the lowest bid or the lowest "reasonable" bid under Section 3 contract award requirements through a traditional sealed bid process.

IMPACT ON CURRENT SERVICES OR PROJECTS

Approval of the recommended actions will have no impact on current County services or projects. The park facility will remain open and accessible during construction of the improvements.

The Honorable Board of Supervisors
June 1, 2010
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CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; Department of Public Works, Project Management Division I; and the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RG:SK
DJT:CV:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission
Auditor-Controller
Department of Public Works
Office of Affirmative Action Compliance

ATTACHMENT A

June 1, 2010

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	09/21/10
Jurisdictional Approvals	10/21/10
Construction Award	01/21/11
Start Construction	02/07/11
Substantial Completion	05/20/11
Project Acceptance	07/04/11

ATTACHMENT A

June 1, 2010
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II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Budget
Land Acquisition	\$ 0
Construction	\$
Job Order Contract (Site Work)	\$ 0
Low Bid Construction Contract	\$ 240,000
Bid Contingency	\$ 0
Change Order Contingency	\$ 27,700
Youth Employment	\$ 0
Misc. Expense	\$ 0
Civic Arts	\$ 0
Subtotal	\$ 267,700
Programming/Development	\$ 0
Plans and Specifications	\$ 46,750
Consultant Services	\$
Site Planning	\$ 0
Material Testing	\$ 3,000
Cost Estimating	\$ 0
Topographic Surveys	\$ 3,000
Environmental	\$ 0
Legal	\$ 0
Contract/Change Order	\$ 0
Subtotal	\$ 6,000
Miscellaneous Expenditures	\$
Office of Affirmative Action	\$ 4,000
Printing and Legal Advertising	\$ 4,000
Miscellaneous	\$ 0
Subtotal	\$ 8,000
Jurisdictional Review/Plan Check/Permit	\$
Regional Planning	\$ 1,000
Fire Department	\$ 0
Health Department	\$ 0
Building and Safety Plan Check	\$ 3,000
Subtotal	\$ 4,000
County Services	\$
Code Compliance Inspection	\$ 24,950
Quality Control Inspection	\$ 0
Design Review	\$ 0
Design Services	\$ 0
Contract Administration	\$ 22,300
Project Management	\$ 16,300
Project Management Support Services	\$ 0
DPW Job Order Contract Management	\$ 0
Project Technical Support	\$ 4,000
County Counsel	\$ 0
Other	\$ 0
Design Services	\$ 0
Subtotal	\$ 67,550
Total	\$ 400,000

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.
NO. 060

03/26/2010

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 09-10

4 - VOTES

SOURCES

Department of Parks and Recreation
Capital Project/Refurbishments
Franklin D. Roosevelt Park ADA Improvements
A01-CP-90-9008-65043-87075
Rev.: American Recovery & Reinvestment Act/CP \$400,000
INCREASE REVENUE

USES

Department of Parks and Recreation
Capital Project/Refurbishments
Franklin D. Roosevelt Park ADA Improvements
A01-CP-6014-65043-87075
Fixed Assets - B&I \$400,000
INCREASE APPROPRIATION

SOURCES TOTAL: \$ 400,000

USES TOTAL: \$ 400,000

JUSTIFICATION

This appropriation adjustment is necessary to increase the revenue and appropriation to provide sufficient funding to fund the Franklin D. Roosevelt Park American with Disabilities Act (ADA) Improvements project.

ADOPTED

BOARD OF SUPERVISORS

COUNTY OF LOS ANGELES

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

#87 JUN 01 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

David Jan Takata
AUTHORIZED SIGNATURE - David Jan Takata, Senior Manager, CEO

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY *Karen Shikama*

B.A. NO. 170

May 30 2010

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY *S. Kibkaway*

May 19, 2010